



Information for Henrico County Public Schools Students and Families

Moving up to the next grade level - Elementary students

In general, students will be moving up to the next grade level. If grade-level retention was being considered for an elementary student before the close of schools March 13, and the school team and parents were in agreement, a continuation of that discussion may proceed. In addition, the interim report for Marking Period 3 (MP3) must have indicated that the student was experiencing difficulty that warranted retention, per Henrico County Public Schools Policies and Regulations. The school team and parents should be in agreement about the appropriateness of the proposed placement for 2020-21. The early closure of schools for the 2019-20 school year should not be a factor in retention considerations.

Closing out grades - Elementary students

In order to ensure equity and that students' final grades are in no way negatively impacted by the school closure, students will be assigned an S (Successful) or N (Needs Improvement) based on their performance in each subject area for MP3. Elementary teachers began to finalize all MP3 work **Monday, March 30**. Teachers will post final MP3 grades by **Friday, May 1 at 4 p.m.**

Grades PK-1:

Any student who currently has an average of 2.0 or above for marking period 3 (MP3) as of March 13, based on teacher grades in PowerSchool, will receive an "S" (Successful) denotation on the report card for that subject. Any student who currently has an average of 1.9 or below as of March 13, based on teacher grades in PowerSchool, will receive an "N" (Needs Improvement) denotation for that subject.

Grades 2-5:

Any student who currently has an average of 60 or above for MP3 as of March 13, based on teacher grades in PowerSchool, will receive an "S" (Successful) denotation on the report card for that subject. Any student who currently has an average of 59 or below as of March 13, based on teacher grades in PowerSchool, will receive an "N" (Needs Improvement) denotation for that subject.

What will be available for elementary students?

Optional review and enrichment opportunities will be provided that support connections to previously taught material, as well as the extension of skills/attributes within the Henrico Learner Profile, including social-emotional learning.

What will be available for middle and high school students? Please see below for details.

Moving up to the next grade - Middle/high students

In general, students will be moving up to the next grade level. Students and families will have options to consider.

Students on track to graduate in June 2020

School counselors are already reviewing transcripts and course histories to apply for state waivers and create clear paths toward graduation for each student who is currently on track. Beginning after Spring Break, **school personnel will be confirming graduation, end-of-year grades, and necessary next steps with all students who are on track to graduate. Messages will be communicated by phone, email, mail and/or Schoology after Spring Break.**

Closing out grades - Middle/high students

As of March 13, 75% of Marking Period 3 (MP3) was completed, yet many students' assignments, projects and assessments may still have been incomplete. Additionally, teachers may not yet have provided additional assignments that might have helped students' grade(s). We also recognize that many students were counting on the next few months to improve their grades and meet their goals for the year. Middle and high school students who wish to do so will have the opportunity to continue to work with their teachers to improve grades between **April 14 and April 24.**

How will final grades be calculated for the 2019-20 school year? For yearlong courses, a 33.3% calculation for each marking period. An average of MP1, MP2, and MP3 will then be used for the final course grade. For semester-long, Semester 2 courses, the final grade will be calculated based on grades earned through March 13. Students in Semester 2 classes have the same option of completing recovery work. Grades will be updated and posted in PowerSchool by **8 a.m., Friday, April 3**, so that parents and students can view their grade status and select their option. Final grades will be posted by **Friday, May 1 at 4 p.m.**

To close out students' 2019-20 grades, two options are available for students in grades 6-11:

Option I (Updated 4/2/20)

- Parent or guardian accepts MP3 grade as posted Friday, April 3. (Based on work completed before 3/13).
- **Students enrolled in a high school credit-bearing course will engage in required new learning experiences that will include essential missing content that would have been taught after March 13, 2020. (Updated 4/2/20)**
- **No further action** is needed by the student, or the parent or guardian, with regard to the 2019-20 school year grades.

Option II (Updated 4/2/20)

- Students can improve their final MP3 grade by completing optional recovery assignments in Schoology on previously assigned content for MP3. These opportunities will be provided by teachers via Schoology beginning **April 14**. In some cases, teachers may choose to consider work that has already been assigned and students have completed and submitted in Schoology during the closure. Students must complete and submit all recovery assignments as assigned by their teachers, by **Friday, April 24 at 4 p.m.**
- Participation in the optional recovery plan can only improve a student's grade. Student grades will not decrease based on work completed as part of the optional recovery plan.

- Students enrolled in a high school credit-bearing course will engage in required new learning experiences that will include essential missing content that would have been taught after March 13, 2020. (Updated 4/2/20)

Dual Enrollment and Career and Technical Education

For students enrolled in Advance College Academy (ACA) classes, Reynolds Community College will allow for continued online instruction by the current ACA instructors.

Grading options include:

Option 1: Default (students do not need to do anything to receive this grading option). This option will not have any effect on college GPA:

- P+ (Course successfully completed with a grade of C or higher.)
- P- (Course completed with grade of D or F.)
- I (Incomplete): This grade extends enrollment in the course. Requirements for satisfactory completion shall be established through consultation between the faculty member and the student. Completion deadlines may not be extended beyond the date established by chief academic officer of Reynolds Community College. An “I” grade not satisfactorily resolved by the established deadline will revert to a grade of “F” or “W” in accordance with protocols established by the chief academic officer of Reynolds Community College.
- W (Withdrawal).

Option 2: Students may choose to take the actual grade earned for a course.

- Actual grade earned (online form being developed must be completed by April 20 for each ACA course individually). Students who can improve their overall GPA by taking the actual course grade should consider this option on a class-by-class basis.

If the parent or guardian chooses not to proceed with seeking dual-enrollment credit, the student will still be eligible to earn the high school credit, referred to as a “Carnegie unit.” The student would receive a grade of W (Withdrawal) on his or her college transcript. Online instruction will begin **Wednesday, April 1, 2020**.

Students enrolled in HCPS’ career and technical education classes in the Advanced Career Education centers will have the option of receiving an I (Incomplete) or a W (Withdrawal). Students choosing to receive an I (Incomplete) will have the option to complete the course material at Reynolds Community College (once campus reopens) or at the applicable ACE center if the student is in the second level of the course (e.g., Computer Systems I students will complete at the start of Computer Systems II).

Adult Education

For any class that has not started:

- Teachers will not be paid.
- Refunds will be mailed to adults who have already paid.

For any class that had started:

- Teachers will be paid based on March payroll.
- Refunds will be given to adults in classes that had not yet finished

International Baccalaureate and Advanced Placement Testing

Recognizing the impact the coronavirus is having on schools and communities around the world, the International Baccalaureate Organization (IBO) has canceled the diploma-level examinations worldwide for the May 2020 session. Seniors will be awarded a diploma or course certificate “based on the results of their 2019-20 coursework and the established assessment expertise, rigor, and quality control already built into the program.”

Even though the May 2020 exam session has been canceled, IB scores (1-7) will still be awarded by the IBO based on internal and external assessments and will be sent to universities and colleges for potential college recognition. In addition, IB diploma candidates will be expected to fulfill core program requirements.

IB has provided a timeline for IB World Schools to submit required components. IB teachers will communicate directly with families and students regarding these deadlines to ensure students are able to complete and submit all required coursework in compliance with IB’s deadlines.

Additional IB updates are available at the [International Baccalaureate Organization’s website](#).

For students in Advanced Placement classes, CollegeBoard is offering students the opportunity to take 45-minute online free-response exams at home. This will take the place of traditional face-to-face exams. For each AP subject, there will be two different testing dates (schedule available on April 3 at <https://apcentral.collegeboard.org/about-ap/news-changes/coronavirus-update>). Any student already registered for an AP exam can choose to cancel at no charge. To be fair to all students, some of whom have lost more instructional time than others, the exam will only include topics and skills most AP teachers and students had covered in class by early March. Educator-led development committees are currently selecting the exam questions to be administered. Students can take AP exams using any device they have available: computer, tablet or smartphone. Submitting a photo of handwritten work will also be an option. If any student needs mobile tools or connectivity to complete the AP exam, he or she should reach out directly to CollegeBoard by completing the following: <https://collegeboard.tfaforms.net/74>.

To help students prepare for AP exams, CollegeBoard is providing students with **live AP review classes via YouTube**, delivered by AP teachers from across the country. These daily lessons focus on reviewing the skills and concepts from the first 75% of the course. Hosted on the [AP YouTube channel](#), the lessons are being recorded and will be available on demand so teachers and students can use them anytime.

What is the timeline for grades to be finalized for the 2019-20 school year?

- Schools will communicate recovery plans for MP3 by **Friday, April 3, at 4 p.m.** using SchoolMessenger.
- Teachers will be available to help students with recovery work beginning **Tuesday, April 14.**
- All recovery work is due to teachers by **Friday, April 24 at 4 p.m.**
- Teachers will grade all recovery work and post final grades by **Friday, May 1 at 4 p.m.**

Edgenuity (Updated 4/2/20)

Students on track to graduate in June 2020 enrolled in one of the following Edgenuity courses will continue working to successfully complete 100% of the course with a passing grade by June 12 to earn a standard credit and any associated Locally Awarded Verified Credit (LAVC): *a U.S. or Virginia history course, a fine or performing arts course, a Career and Technical Education course, a second of sequential electives, and/or a course in economics and personal finance.* (Updated 4/2/20)

Students on track to graduate in June 2020 enrolled in any other Edgenuity course who have successfully completed 45% or more of the course with a passing overall grade will earn credit for the course; seniors who have completed 45% or more of the course and do not currently have a passing grade may continue working through May 1 to improve their grade and earn credit for the course; seniors who have not completed 45% of the course may continue working through May 1 to reach a 45% completion rate or higher with a passing overall grade to earn credit for the course. (Updated 4/2/20)

All other students enrolled in a high school credit-bearing Edgenuity course will complete 100% of the course with a passing grade to receive a standard credit and any associated Locally Awarded Verified Credit (LAVC). Students will have until June 12 to complete coursework. (Updated 4/2/20)

Center for Diversified Studies (CDS)

Students who are enrolled in CDS will have until May 1 to complete the course path that was already in place for them before March 13.

Evening School of Excellence (ESOE)

Plan for students on track to graduate in 2020:

Students who are on track to graduate in 2020, who are enrolled in a spring semester ESOE core-academic-course needed for graduation will continue to receive instruction via Schoology. All ESOE courses are scheduled to be completed by May 1.

Plan for Underclassmen Enrolled in ESOE Courses:

Option 1 - Non-senior students enrolled in ESOE elective courses (e.g., Driver's Education, Health/PE, etc.) may request a refund and not continue with the class. The student would have a "WP" (Withdraw Pass) entered into PowerSchool and NO course credit will be earned.

Option 2 - Non-senior students enrolled in ESOE elective courses (e.g., Driver's Education, Health/PE, etc.) may continue to complete assignments using Schoology. ESOE elective courses are scheduled to be completed by May 1.