

**P4-09-017 Salary Advances for Teachers**  
(New April, 2005)

Henrico County Public Schools allows newly hired teachers to request up to a \$1,000.00 salary advance to assist with expenses in order to accept employment with Henrico County Public Schools. Requests must be made within 45 calendar days of the employee's contractual starting date.

Repayments are made through payroll deduction. Repayments must start by the end of the second month following employment and be repaid by the end of the first contractual year.