

## P11-10-001 Community Partnerships

### I. Requirements

All community partnerships must be documented on the Partnership Agreement form, which should be completed by the school and the partner, and then submitted to the Office of Communications & Community Engagement for review. Each party should define the terms of the partnership agreement by specifying:

- products or services to be provided;
- purpose of the partnership;
- place in which the activities will be performed;
- scope of the activity (class, department or school);
- specific responsibilities of each partner; and
- estimated value of the benefits provided agreement.

Upon review of the Partnership Agreement, two copies will be returned to the school – one for the community partner and one for school records. Schools are encouraged to recognize the contribution of partners. Suggestions include: recognizing partners on the school marquee; as part of emails home to parents or guardians; or publicly during school functions. PTAs may also choose to recognize school partners through their available avenues. For rules on the distribution and availability of literature in schools, see Policy and Regulation [11-13-001](#), "Literature Distribution to Students." At the end of each school year, the Office of Communications & Community Engagement will request a verification of all community partnerships, which will include a confirmation of the value of each such partnership.

### II. Prohibitions

No community partnership shall involve, or gives the appearance of involving, any activity which could result in:

- the promotion of hostility or violence;
- an attack on any ethnic, racial, or religious group;
- discrimination prohibited by any law or School Board policy;
- promoting the use of drugs, alcohol, tobacco, firearms or weapons;
- promoting sexual, obscene, or pornographic activities;
- promoting any image that is not in keeping with the established goals and purposes of the School Board;
- noncompliance with all federal and state laws, local ordinances, School Board policies and regulations, and all preexisting School Board contracts;
- exploitation of any student or School Board employee;
- the collection, distribution, or misuse of students' or employees' personal information, including names, **gender**, addresses or telephone numbers of students.

**Last Revised August 2015**

**Code of Virginia, 1950, as amended, § 22.1-23.3.**