

Henrico County Public Schools

Gifted Education Programs

Secondary Gifted Resource Teacher

Roles and Responsibilities

Program Rationale

To provide scheduled time for:

- consistent delivery of direct instruction to identified gifted students in grades 6-8
- collaboration with classroom teachers of identified/advanced students in grades 6-8
- gifted identification/placement responsibilities, with special emphasis on screening students from diverse cultures, economically disadvantaged, have limited English proficiency, or have a disability in grades 6-12
- communication and distribution of gifted program information in grades 6-12

Program Expectations

- Provide direct instruction to identified gifted students through seminar units of study developed by secondary gifted resource teachers that emphasize 21st Century skills on a continuum of delivery spanning grades 6-8.
- Provide instructional support through collaboration and consultation with advanced teachers by sharing responsibility for designing differentiated lessons with engaging activities for advanced/gifted students in grades 6-8.
- Coordinate the gifted identification process with administrators, principals, school counselors, teachers, parents, and students as outlined in the *Gifted Identification Procedural Manual- Academics* for secondary students in grades 6-12.

Explanation of Roles and Responsibilities

- Direct Instruction in Grades 6-8
 - Delivery of differentiated gifted program curriculum units designed by HCPS teachers certified in gifted education to identified gifted students
 - Evaluation of gifted students using a variety of performance-based assessments

Below are the roles and responsibilities performed during the additional third planning block

- Collaboration and Professional Development Responsibilities
 - Develop curricular resources supporting instruction for advanced classes in grades 6-8
 - Model and peer coach in advanced classes in grades 6-8
 - Plan and implement professional development activities in grades 6-12
- Gifted Identification/Placement Process Responsibilities for Grades 6-12
 - Coordinate the gifted identification/placement process
 - Communicate with staff and parents/guardians regarding the identification/placement process
 - Review test data for identifying potential candidates
 - Observe, interview, and test referred students
 - Assist classroom teachers with gathering identification evidence
 - Chair the Gifted Identification/Placement Team meetings
- Communication for Grades 6-12
 - Coordinate the reports to parents/guardians of students' academic growth in English and math*
 - Disseminate information regarding enrichment opportunities for gifted students
 - Assist with the Summer Governor's School application process
 - Maintain a regular channel of communication to parents/guardians highlighting gifted education programs